



**Form 1
Regulation 301
Building Act 1993
BUILDING REGULATIONS 2006**

APPLICATION FOR A BUILDING PERMIT

To: **Municipal Building Surveyor**

PROPERTY DETAILS

| | | |
|-------------|--|----------------------|
| Number..... | Street/Road..... | City/Town..... |
| Lot/s..... | LP/PS..... | Crown Allotment..... |
| Parish..... | Allotment Area (for new dwellings only) m ² | |

FROM: OWNER/AGENT OF OWNER*

| | |
|---------------------|----------------------------|
| Name..... | |
| Postal Address..... | Post Code..... |
| Contact Person..... | Telephone..... Mobile..... |

ADDRESS FOR SERVING OR GIVING OF DOCUMENTS:
.....

Indicate if the applicant is a lessee or licensee of Crown land to which this application applies tick if applicable

OWNERSHIP DETAILS (only if agent of owner listed above)

| | |
|---------------------|----------------------------|
| Name..... | |
| Postal Address..... | Post Code..... |
| Contact Person..... | Telephone..... Mobile..... |

BUILDER

| | |
|---------------------|----------------------------|
| Name..... | |
| Postal Address..... | Post Code..... |
| Contact Person..... | Telephone..... Mobile..... |

BUILDING PRACTITIONERS¹ AND ARCHITECTS

(a) to be engaged in the building work²

| | | |
|-----------|---------------------|----------------------|
| Name..... | Category/Class..... | Registration No..... |
| Name..... | Category/Class..... | Registration No..... |

(If a registered domestic builder carrying out domestic building work attach details of the required insurance)

(b) who are engaged to prepare documents submitted with this application³

| | | |
|-----------|---------------------|----------------------|
| Name..... | Category/Class..... | Registration No..... |
| Name..... | Category/Class..... | Registration No..... |

NATURE OF BUILDING WORK*

| | | | |
|---|-----|---------------------------------------|-----|
| Construction of a new building | () | Extension to an existing building | () |
| Alterations to an existing building | () | Change of use of an existing building | () |
| Demolition of a building | () | Removal of a building | () |
| Re-erection of a building | () | | |
| *Tick if applicable or give other description | | Other..... | () |

PROPOSED USE OF BUILDING ⁴

OWNER BUILDER⁵ (if applicable)

| | |
|---|-----------------|
| I intend to carry out the work as an owner builder | (YES/NO) |
|---|-----------------|

COST OF BUILDING WORK

Is there a contract for the building work: (Yes/No)
If yes, state the contract price \$.....

If no, state the estimated cost of the building work
(including the cost of labour and materials) and
attach details of the method of estimation \$.....

STAGE OF BUILDING WORK

| | |
|---|-----------------------------|
| If application is to permit a stage of the building work | Extent of stage..... |
| Value of building work for this stage | \$..... |

SIGNATURE of owner or agent..... **DATE.....**

FEES

For Office Use Only

| | | |
|--|---------|---------------------------|
| Building Permit Fee | \$..... | |
| GST (10% of Permit Fee) | \$..... | |
| | | SUB TOTAL: \$..... |
| Lodgement Fee (All works exceeding \$5000 - \$32.60) | \$..... | |
| Building Permit Levy (0.128%) (All works exceeding \$10000) | \$..... | |
| H.I.H. Levy (.032%) (Domestic work only: Exceeding \$10000) | \$..... | |
| House Removal Deposit (\$5000) | \$..... | |
| | | TOTAL: \$..... |

Received By:..... **Date:.....**

Swan Hill Rural City Council
PO Box 488
Swan Hill Vic 3585
Tel: 03 5036 23352
Fax: 03 5036 2340
E-Mail: council@swanhill.vic.gov.au
ABN 97 435 620 016

NOTES:

Note 1 Building Practitioner means -

- (a) a building surveyor; or
- (b) a building inspector; or
- (c) A quantity surveyor; or
- (d) an engineer engaged in the building industry; or
- (e) a draftsman who carries on a business of preparing plans for building work or preparing documentation relating to permits and permit applications; or
- (f) a builder including a domestic builder; or
- (g) a person who erects or supervises the erection of prescribed temporary structures; or
- (h) a person responsible for a building project or any stage of a building project and who belongs to a class of people prescribed to be building practitioners.

But does not include -

- (i) an architect; or
- (j) a person (other than a domestic builder) who does not carry on the business of building.

Note 2 Include building practitioners with continuing involvement in the building work.

Note 3 Include only building practitioners with no further involvement in the building work.

Note 4 The use of the building may also be subject to additional requirements under other legislation such as the *Liquor Control Reform Act 1998* and the *Dangerous Goods Act 1985*.

Note 5 If an owner-builder there are restrictions on sale of the building under section 137B of the *Building Act 1993*. Section 137B prohibits an owner-builder from selling a building on which domestic building work has been carried out within 6½ years from the completion of the relevant building work unless they have satisfied certain requirements including obtaining compulsory insurance. The Building Commission maintains a current list of domestic building insurance providers.