



FOOD ACT

Application for
TRANSFER OF REGISTRATION
OF PREMISES

To the Council of the
SWAN HILL RURAL CITY

Receipt No
Amount Paid
Date Paid
Certificate No.
Date Issued
Debtor No

I/We the undersigned, hereby apply to *TRANSFER THE REGISTRATION for the year ending
....., 20..... Under the provisions of the Food Act 1984 the premises hereunder.

Name of applicant (in full, using block letters)

Residential address of applicant Phone No.

Address of premises ##

Email address

Description of use of premises

Number of persons employed Fee payable

Signature of applicant/s

Date:

*This section to be completed by proposed new proprietor (as applicable) -

I/We the undersigned, hereby apply for the TRANSFER OF REGISTRATION of the premises described
above.

Name of proposed new proprietor (block letters)

Proposed trading name of premises

Residential address of proposed new proprietor

Signature of proposed new proprietor Date

##When application is being made to Transfer the Registration from one premises to another (within the same municipality) insert current and proposed
address of premises. A floor plan of the new premises must be included with the application.

Please ensure you complete the reverse side of this form.

PRIVACY NOTIFICATION

The personal information requested on this form is being collected by Council to ensure compliance with the Food Act (including subordinate legislation). The
personal information will be used solely by Council for that primary purpose or directly related purposes. By completing this document, the applicant understands that
the personal information provided is to ensure compliance with the Food Act (including subordinate legislation), and that they may apply to Council for access to
and/or amendment of the information.



Food Act 1984

The Food Act 1984 requires all new proprietors, upon transfer of registration, to provide a signed statement regarding their Food Safety Program to Council. Listed below are the options available. The first option should be signed if you have not made any changes to the food safety program since it was submitted. The second option should be signed if you have made any changes to the program. These changes should also be included with your application to transfer the registration of your premises. If you have a new food safety program, please include a copy and sign the third option. You will also need to nominate your Food Safety Supervisor.

Please complete this form, with one of the three options signed and the name of your Food Safety Supervisor, and return with your application for transfer of registration together with your payment. If any of these requirements are not met, you will be in contravention of the Food Act and liable for prosecution.

If you need any assistance, please do not hesitate to contact us on 5036 2380.

This is a statement by the proprietor of
(Please print)

that the current food safety program for the premises is identical to the last copy of the food safety program lodged with the registration authority and will be adopted by the new proprietor

Signed:

This is a statement by the proprietor of
(Please print)

that the current food safety program for the premises has not been significantly amended since the date the last copy of the program was lodged with the registration authority as above. Please find attached full details of the amendments that have been made since that date

Signed:

I have adopted a new Food Safety Program a copy of which is attached/has been submitted to Council.

Signed:

The Food Safety Program for this premises is a standard food safety template **Yes No**
(please circle)

Name of Food Safety Supervisor:
(Please print)