

Date Adopted August 2007
Current as at March 2017
To be Reviewed March 2020

Fully compliant with Victorian
Charter of Human Rights and
Responsibilities Act 2006



POLICY TITLE **COMMUNITY CARE SERVICES DEPARTMENT – PROVISION OF
BROKERED SERVICES**

POLICY NUMBER **POL/HUMAN607**

PURPOSE

Council's Community Care Services provides a range of services via sub contract arrangements for various Care agencies.

This Policy acknowledges the opportunities brokered works provides, such as:

- Additional hours of work for part time workers
- Utilising staff trained with specific skills (Personal Care)
- Delivering services to the local community that may not be delivered if this department's staff is not able to do so.

SCOPE

All Community Care Services staff are responsible for the implementation of service standards as detailed in their position descriptions.

POLICY

The delivery of brokered works will be dependent on the availability of staff and resources and Council's Community Care Services' capacity to deliver services that meet standards of service delivery in a manner that is safe for staff and clients.

Charges for services will be assessed annually and determined during the budget process.

RELATED POLICIES/PROCEDURES/DOCUMENTS

Community Care Services –Service Standards – POL/HUMAN608

RELATED LEGISLATION

Aged Care Act (Commonwealth) 1997 and associated Principles

Home & Community Care Act (Commonwealth) 1985

Privacy and Data Protection Act 2014

Health Records Act 2001

Freedom of Information Act 1982

Occupational Health & Safety Act 2004

Community Care Common Standards

Signed: Les McPhee

Mayor

Date: 23/03/2017
