

# Request for Property Owner Information

## Customer Enquiry Record – Fences Act 1968

Applicant Details		
If you are not the owner or occupier of the property, attach written confirmation that you act on behalf of the owner or occupier		
<b>Name</b>		
<b>Address</b>		
<b>Postal address</b> (if different)		
<b>Contact</b>	<b>Phone:</b>	<b>Mobile:</b>
	<b>Email:</b>	

Neighbouring property details	
<b>Property address</b>	

I/We declare the information provided to us will be used solely to facilitate a specific fencing matter, will not be retained, copied or disseminated for unrelated purposes, will be kept secure and destroyed once no longer required. I have been informed of the Privacy and Data Protection Act 2014 and the privacy principles as defined in the Act. The Privacy and Data Protection Act 2014 can be viewed at [www.privacy.vic.gov.au](http://www.privacy.vic.gov.au).

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

OFFICE USE ONLY (FILE NO: S29-02-06)	
<b>Property assessment #</b>	Request received by: <input type="checkbox"/> Phone <input type="checkbox"/> Email <input type="checkbox"/> Mail <input type="checkbox"/> Office
	<input type="checkbox"/> Customer details verified <input type="checkbox"/> Customer advised of privacy requirements
	Response:
	Officer: _____ Date completed: _____