

Demolition permit application checklist

This document can be submitted with your application as a summary of the documents submitted for approval.

No.	Documents to be submitted with your application	
1	Application Form completed and signed	
2	Payment of Council Building Permit fees and State Government Levies	
3	Full and current copy of <u>property title</u> , along with copies of the title plan, restrictions, covenants or agreements, details of easements (eg) stormwater drainage, sewerage, etc.	
4	Evidence that the demolition contractor has a current Building Practitioner's Board Registration for the category of demolition	
5	An outline description of the building or part of the building to be demolished or removed, inclusive of the identification of potential hazards, inclusive of the presence of asbestos, etc	
6	An allotment plan showing the location of the building in relation to the boundaries of the allotment and adjoining buildings, other buildings on the allotment, and streets, footpaths or crossings adjoining the allotment	
7	If part only of the building is to be demolished or removed, computations or other information to show that the remainder of the building will comply with the provisions of the Building Act 1993 and the Building Regulations 2018 either as it remains after the proposed demolition or removal takes place or after other works are undertaken	
8	Information showing the position and description of hoardings, allotment boundaries, barricades, temporary crossings, protective awnings and outriggers	
9	A written description of the demolition or removal procedure including details of the licensed land fill destination for all waste disposal, methods to be used, times of works, methods of dust suppression	
10	A work plan and safe work method statement prepared by the demolition practitioner where the work involves high risk construction/demolition which may include the disturbance and removal of asbestos and other hazardous materials. The work plan must detail the precautions to be implemented to minimize the risk of these hazards, inclusive of the removal and disposal of asbestos in accordance with Relevant Authority requirements	
11	Evidence that the demolisher has the necessary knowledge, experience, equipment and storage facilities to properly conduct the demolition operations	
12	Note:- You may be required to obtain a Report & Consent from Council in accordance with Section 29A of the Building Act 1993 in order to determine if the building is on Council's Heritage Register.	
13	Reporting Authority Consents (eg) Lower Murray Water, Places Victoria (Tower Hill Only), Septic Tank Drains, Councils Engineering Department, etc	
14	Prior Damage Report (footpath plan)	

Note:

This summary of documents to be submitted for approval is offered as a guide only and does not limit the power of the Municipal Building Surveyor to request any additional information as deemed necessary to demonstrate that the building will, if constructed in accordance with the documents lodged, comply with the Building Act 1993 and Building Regulations 2018.