

Pre-application form

If you wish to discuss a development you may be considering, it is recommended that you arrange a pre-application meeting by submitting the completed form together with the documents listed below.

A statutory planner will contact you to arrange a pre-application meeting. Depending on the complexity of your requirements, a senior planner and/or planning coordinator may also attend the meeting. In most instances, planning permit applicants who attend pre-application meetings experience fewer delays in the processing of their application.

To enable a comprehensive pre-application assessment it is advisable that you provide:

- A full set of plans (draft site analysis and proposal is acceptable);
- Certificate of Title which is less than 3 months old;
- Photos of site and surrounds and any supporting reports.

Contact details	
Name:	
Address:	
Phone:	Mobile:
Email:	

Property details
Address:

Brief description of proposed use / development

Personal Information

The personal information on this form is collected by Swan Hill Rural City Council (Responsible Authority) for the purpose of considering your application under the Planning & Environment Act 1987 (the Act).

If you do not provide the prescribed information, Council will not be able to consider your application. Your application will be available at the Council office for any person to inspect and copies may be made available on request to any person for the relevant period set out in the Act.

You must not submit any personal information or copyrighted material of third parties without their informed consent. By submitting the material, you agree that the use of the material as detailed above does not breach any third party's right to privacy and copyright.

Personal Information includes:

- * a third party's opinion about the planning applicaiton or related issue
- * photographs of a third party or their property
- * the name, address or contact details of any third party

If you have any concerns or wish to request access to your personal information, please contact Council's Planning Department on 5036 2352.