

# Application for a building permit

Form 1 Building Act 1993 Regulation 24 Building Regulations 2018

To: Municipal Building Surveyor

| From Owner / Agent of Owner |        |           |
|-----------------------------|--------|-----------|
| Name:                       |        | ACN/ARBN: |
| Postal Address:             |        | City:     |
| Postcode:                   | Email: |           |
| Contact                     | Phone: | Mobile:   |

| Address for service or giving of documents  |  |
|---|--|
| Postal address:   | Postcode:  |
| Indicate if the applicant is a lessee or licensee of Crown Land to which this application applies | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Contact person:   | Phone:   |

| Payment of Levy                                      |  |
|--|--|
| Who will be responsible for the payment of the levy? | <input type="checkbox"/> Agent <input type="checkbox"/> Owner <input type="checkbox"/> Builder |

| Lessee responsible for building work   |  |
|--|--|
| Indicate if a lessee of the building, of which parts are leased by different persons, is responsible for the alterations to a part of the building leased by that lessee | <input type="checkbox"/> Yes <input type="checkbox"/> No |

| Ownership details |        |           |
|-------------------|--------|-----------|
| Name:             |        | ACN/ARBN: |
| Postal address:   |        | City:     |
| Postcode:         | Email: |           |
| Contact:          | Phone: | Mobile:   |

| Property details                              |  |         |  |
|---|--|---------|--|
| No:   | Address:                                 |         |  |
| City:   | Postcode:                                | Lot/s:  |  |
| LP/PS:  | Volume:                                  | Folio:  |  |
| Crown allotment:                              | Section:                                 | Parish: |  |
| Municipal district:                           | Allotment area (for new dwellings only): |         | m <sup>2</sup>   |
| Land owned by the Crown or a public authority |  |         | <input type="checkbox"/> Yes <input type="checkbox"/> No |

| Builder         |        |           |
|-----------------|--------|-----------|
| Name:           |        |           |
| Postal address: |        | Postcode: |
| Contact:        | Phone: | Mobile:   |

| Building practitioners and architects  |                 |                  |
|--|-----------------|------------------|
| (a) to be engaged in the building work   |                 |                  |
| Name:  | Category/class: | Registration No: |
| Name:  | Category/class: | Registration No: |
| If a registered domestic builder carrying out domestic building work, attach details of the required insurance |                 |                  |
| (b) who were engaged to prepare documents forming part of the application for this permit                      |                 |                  |
| Name:  | Category/class: | Registration No: |
| Name:  | Category/class: | Registration No: |

| Nature of building work (tick if applicable or give other description) |   |
|--|---|
| <input type="checkbox"/> Construction of a new building                | <input type="checkbox"/> Alterations to an existing building          |
| <input type="checkbox"/> Demolition of a building                      | <input type="checkbox"/> Removal of a building                        |
| <input type="checkbox"/> Extension to an existing building             | <input type="checkbox"/> Change of use of an existing building        |
| <input type="checkbox"/> Re-erection of a building                     | <input type="checkbox"/> Construction of swimming pool or spa barrier |
| <input type="checkbox"/> Construction of swimming pool or spa          | <input type="checkbox"/> Other: _____                                 |

| Proposed use of building: |
|---------------------------|
|                           |

| Owner-builder   |
|---|
| I intend to carry out the work as an owner-builder <input type="checkbox"/> Yes <input type="checkbox"/> No |

| Cost of building work  |
|--|
| Is there a contract for the building work: <input type="checkbox"/> Yes <input type="checkbox"/> No  |
| If yes, state the contract price \$  |
| If no, state the estimated cost of the building work (include cost of labour and materials) and attach details of the method of estimation. \$ |

| Stage of building work   |
|--|
| If application is to permit a stage of the work. - Extent of stage |
| Cost of work for this stage \$                                     |

Signature of applicant:

Date:

| Fees   |           |
|--|-----------|
| Building Permit Fee  | \$        |
| GST (10% of Permit Fee)                                    | \$        |
| Lodgement Fee (All works \$5000 or more)                   | \$        |
| State Building Levy (0.128%) (All works exceeding \$10000) | \$        |
| <b>Paid directly to VBA</b>                                |           |
| House Removal Deposit                                      | \$        |
| Report & Consent Fee                                       | \$        |
| Pool Registration Fee (if applicable)                      | \$        |
| <b>Total</b>   | <b>\$</b> |